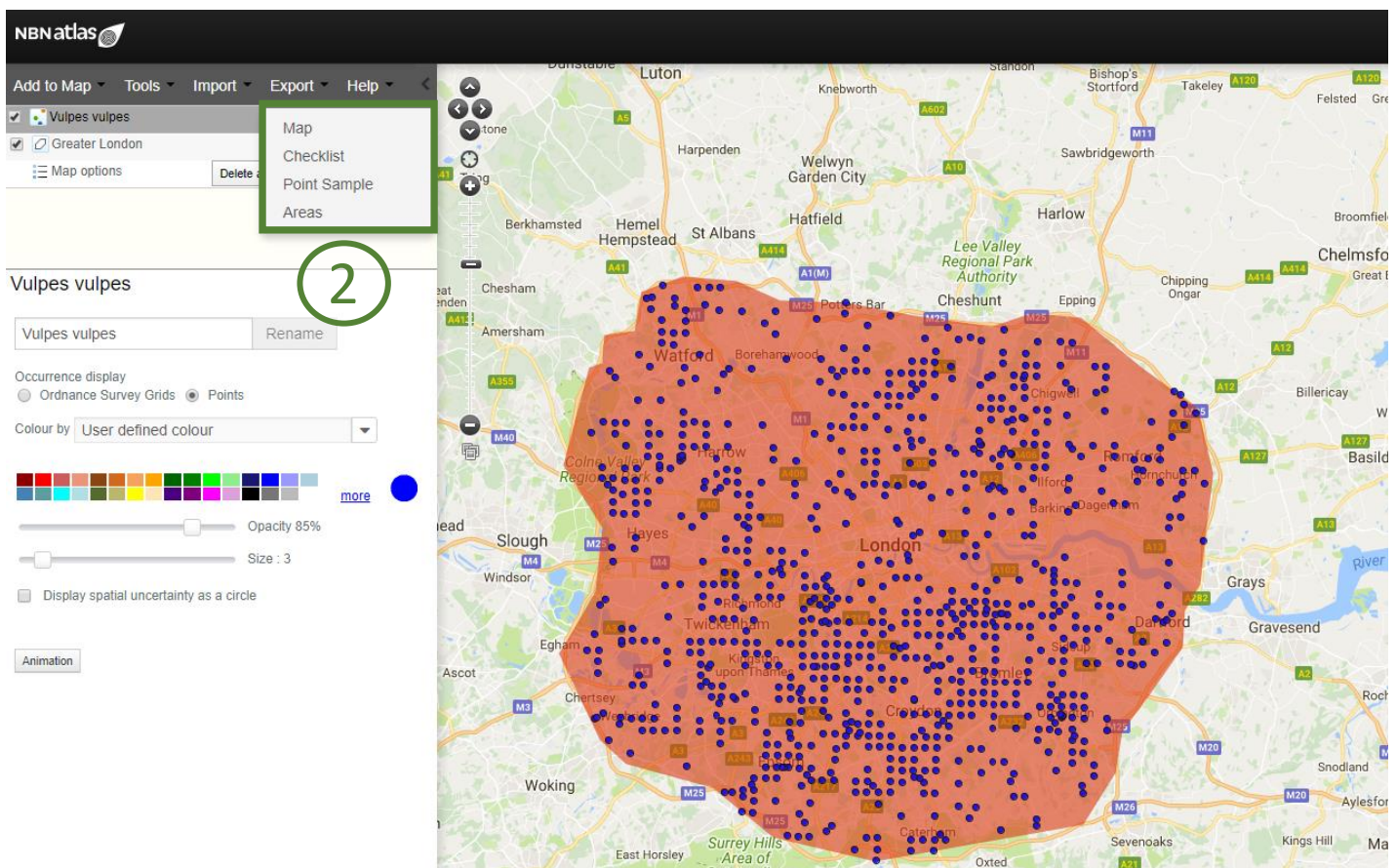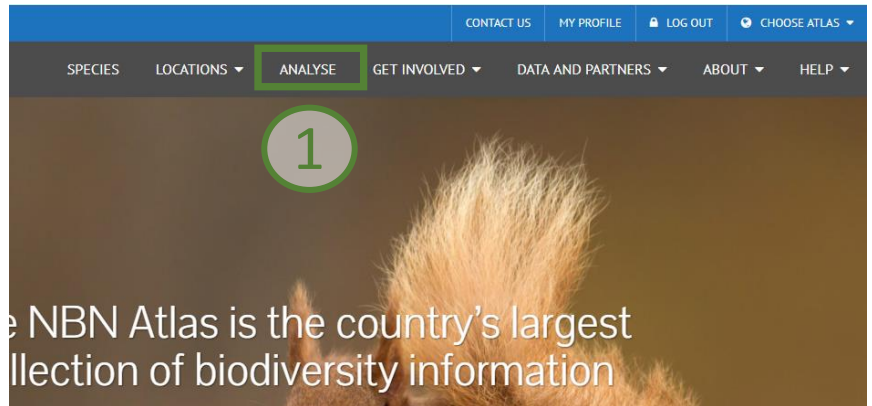# NBN Atlas – Spatial Portal: Exporting Data

Any species records displayed through the spatial portal can be downloaded for your own use. As with data from the rest of the NBN Atlas, you will need an NBN Atlas **account**, and you will need to check the licence of the data you download depending on what you plan on using it for.
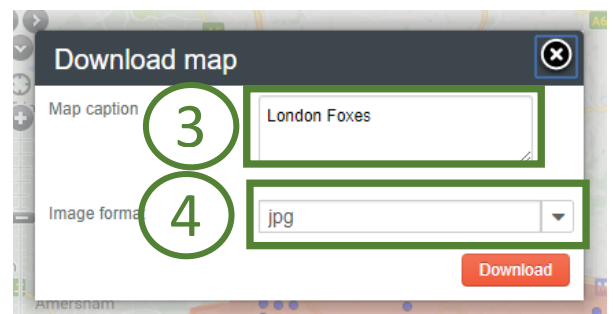
-Navigate to the Spatial Portal from the NBN Atlas homescreen by clicking '**Analyse**' in the top right **(1)**.

-Add your desired selection of species records to the map. For guidance on how to display records on the map, see '**Spatial Portal – Basic**'.

-When the records are displayed, you can download an image of the map by clicking '**Export**', then '**Map**' **(2)**. Give your map a caption **(3)**, and select the image format you would like to download **(4)**. Click '**Download**' to save the image.

-To download a spreadsheet containing species record data, click '**Export**', then '**Point Sample**' **(2)**.

-Select the area from which you would like to export data **(5)**. If you have added a specific area to the map, it will appear as an option. Click '**Next**' to proceed.

-Select which species you would like to download records for **(6)**. Any species already added to the map will appear here. Alternatively, you can search for a species, or import an existing species assemblage. Click '**Next**' to proceed.

-You can apply layers to further refine the records for exporting **(7)**. To learn more about how layers work, view '**Spatial Portal Basic**'. Click '**Next**' to proceed.

-The email field on the next screen should fill automatically according to your NBN Atlas account **(8)**. Give your file a name **(9)** and provide a reason for downloading the data from the drop-down menu **(10)**.

-Click '**Download All Records**' to download a **.csv** file with your data selection, stored in a **.zip** folder.

-You can also export a drawn area from the spatial portal. These areas can then be imported at a later date. After adding an area to the map, click '**Export**', then select '**Areas**' **(2)**.

-Select the area you want to export from the list, then click '**Next**' **(11)**.

-Select the file format in which you wish to save your area data **(12)**. All formats can be imported back into the Spatial Portal. Click '**Next**' to download the area file

-It is also possible to download a checklist of every species present in an area. Click 'Export' and select 'Checklist' (2). Select the area for which you would like a checklist from the list (13) (please note that checklists for larger areas can take some time to export). Click 'Next' to produce the checklist.

-The checklist will contain all species from the area, along with the number of records for each species (14). Click 'Download' to save the checklist.